

Campbelltown City Council by-election

18 March 2017



Report on the conduct of the election

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ELECTION TIMETABLE

Activity	Date
Local Government expenditure period commenced	Tuesday 24 January 2017
Registration for Candidates, Third Party Campaigners and Official Agents opened	Monday 6 February 2017
Close of authorised rolls*	Monday 6 February 2017
Close of nominations	Wednesday 15 February 2017, noon
Registration of how-to-vote material commenced	Wednesday 15 February 2017
Final date for registration of Candidates	Wednesday 15 February 2017, noon
Pre-poll voting commenced	Monday 6 March 2017
Registration of how-to-vote material closed	Friday 10 March 2017
Final date for registration of Third-Party Campaigners	Friday 10 March 2017
Postal voting applications closed	Monday 13 March 2017
Declared Institution voting commenced	Monday 13 March 2017
Pre-poll voting finished	Friday 17 March 2017
Declared Institution voting concluded	Friday 17 March 2017
Election day	Saturday 18 March 2017
Local government expenditure period ended	Saturday 18 March 2017
Return of postal votes closed	Monday 20 March 2017
Distribution of preferences	Wednesday 22 March 2017
Declaration of the poll	Thursday 23 March 2017

* For nominations and roll printing purposes.

FOREWORD

I am pleased to present to the NSW Government, the NSW Electoral Commission's report on the conduct of the Campbelltown City Council Local Government by-election held on Saturday 18 March 2017.

Mr Ben Gilholme was declared elected on Thursday 23 March 2017.

I would like to thank all NSWEC staff involved in providing the Campbelltown City Council Local Government by-election, as well as electors, councils, candidates, registered political parties and other stakeholders for their participation in this important event.

A handwritten signature in black ink that reads "John Schmidt". The signature is written in a cursive style with a large initial 'J' and a long, sweeping underline.

John Schmidt
Electoral Commissioner
30 November 2017

OVERVIEW

By-election outcome

The candidate elected at the Campbelltown City Council By-election on 23 March 2017 was Ben GILHOLME (LABOR) with 32,829 votes, 42.41 per cent of first preference votes.

Candidates standing for election

Candidate Name	Party Affiliation
COTTER, Josh	Community First Team
GILHOME, Ben	Labor
POTTS, Gary	

Cost data

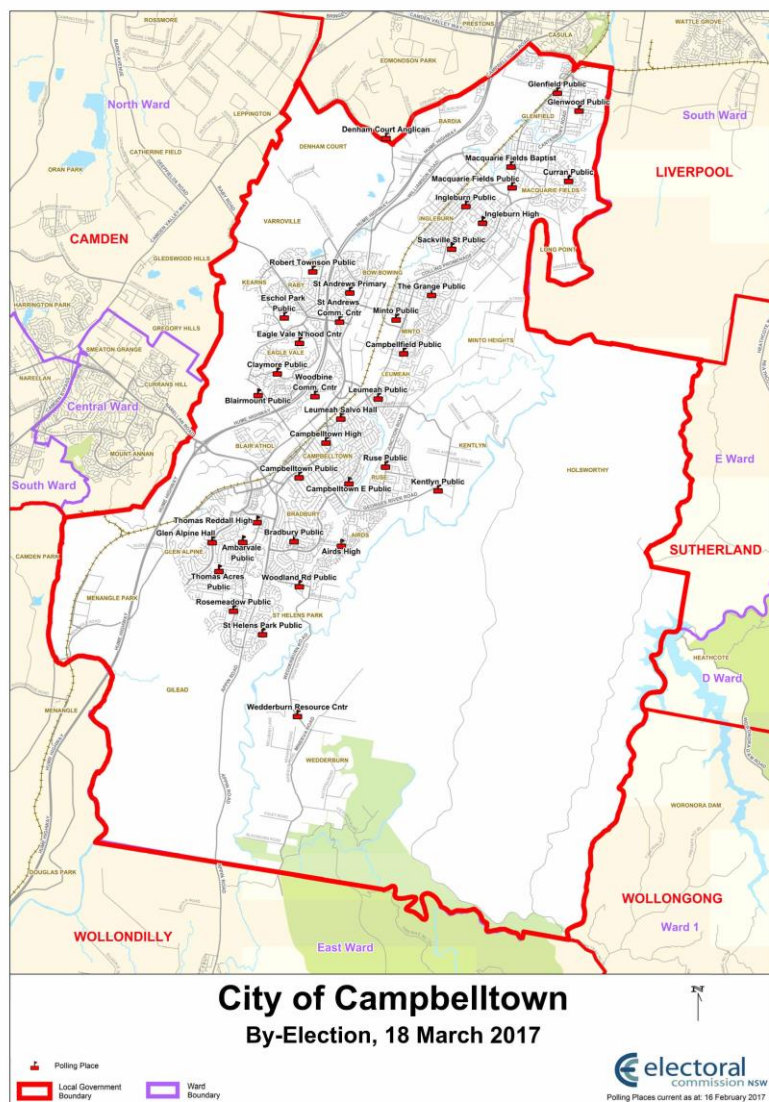
Cost of By-election	\$500,523
Cost per Elector	\$4.72

BY-ELECTION SUMMARY

Enrolment	
Total Electors	105,872
Electors enrolled or re-enrolled via SmartRoll	3,720
Voting venues	
Pre-poll venues	2
Polling places	37
Declared Institutions	5
Voter Turnout	
Formal votes	73,120
Informal votes	4,287
Total votes	77,407
Voter turnout rate	73.11%
Formality rate	94.46%
Non-voting penalty notices issued	25,871 ¹
Penalty notices issued as % of Roll	24.44%
Voting Options used by Electors	
Ordinary	59,254
Postal	2,202
Pre-poll	14,984
Declared Institution	130
Enrolment	745
Provisional/Silent	92
Candidates	
Total candidates	3

¹ A penalty notice is withdrawn if an elector provides a valid excuse for not voting. At the date of this report the enforcement process for failure-to-vote penalty notices for this by-election had not yet been completed.

CAMPBELLTOWN CITY COUNCIL



Campbelltown City Council includes the following suburbs:

Suburbs wholly within the council's boundaries				
Airds	Claymore	Kearns	Minto	Varroville
Ambarvale	Eagle Vale	Kentlyn	Minto Heights	Wedderburn
Bardia	Englorie Park	Leumeah	Raby	Woodbine
Blair Athol	Eschol Park	Long Point	Rosemeadow	
Bow Bowling	Gilead	Macquarie Fields	Ruse	
Bradbury	Glen Alpine	Macquarie Links	St Andrews	
Campbelltown	Glenfield	Menangle Park	St Helens Park	
Suburbs partially within the council's boundaries				
Blairmount	Denham Court	Ingleburn		

CONDUCT OF THE ELECTION

Background

Campbelltown City Council is an undivided council with 15 councillors.

Performance

The service standards in the 2014-16 NSWEC Election Service Charter were applied to the Campbelltown City Council By-election. In short, the NSWEC undertakes to:

- Foster participation in the democratic process
- Provide seamless service delivery
- Be customer focussed and commercially minded
- Be innovative and fast adaptors

The Service Charter can be found at Appendix A: NSWEC ELECTION SERVICE CHARTER 2014-16.

Comparisons to 2016 Local Government elections

Comparative data on key indicators for the Campbelltown City Council in the 2017 by-election and the 2016 ordinary election.

Voter Participation		
	2016 Election	2017 By-election
Total Electors	105,648	105,872
Formal Votes	79,121	73,120
Informal Votes	5,530	4,287
Total Votes	84,651	77,407
Voter Turnout	80.13%	73.11%
Informality	6.53%	5.54%
Pre-poll voting centres	2	2
Polling Places	41	40
Election Officials	298	265
Cost per elector	\$5.72	\$4.72

It should be noted that voter 'turnout' is not synonymous with voter 'participation'. 'Turnout' refers to electors who have had their names marked off the roll and are taken to have voted. 'Participation' refers to electors who either had their names marked off the roll or have provided an acceptable reason for not doing so. To arrive at the participation rate, that figure needs to be adjusted, for example, by removing those electors who have an acceptable reason for not voting and deceased

electors. It is not possible to establish the participation rate until processes regarding electors who appear to have failed to vote are finalised.

COMMUNICATIONS

Advertising

The 2017 Local Government By-election advertising campaign for Campbelltown City Council consisted of council specific statutory advertisements and non-statutory advertising. Non-statutory advertising included information about registering as a third-party campaigner or candidate under the *Election Funding, Expenditure and Disclosures Act 1981* (EFED Act).

Statutory campaign

Prior to the election the NSWEC consulted with Campbelltown City Council to determine in which local newspapers the statutory advertisements, required under the legislation, were to be placed and the frequency of those placements.

Items covered in the statutory advertisements included:

- enrolment on residential and non-residential rolls;
- nomination information;
- candidates and polling place information; and
- election results.

Reproductions of these newspaper advertisements can be viewed at Appendices B-D.

Social media

The NSWEC utilised social media to raise awareness of the election, promote voter participation, and communicate the responsibilities of political participants.

There were seven Facebook posts and nine tweets published for the Campbelltown City Council by-election covering the topics of:

- nominations;
- the announcement of candidates;
- pre-poll and postal voting details and
- election campaign finance rules.

The Facebook posts and tweets were seen a total of 178,383 and 15,797 times, respectively.

The top performing Facebook post and tweet each had the subject 'Remember to vote', and are shown on the following page.



NSWElectoralCom
@NSWElectoralCom

The City of #Campbelltown by-election is on this Sat, 18 March. Find polling places and early voting info at ow.ly/kCP7309PTv3



12:45 PM - 13 Mar 2017

3 Retweets



NSW Electoral Commission
Published March 13

CITY OF CAMPBELLTOWN BY-ELECTION THIS SATURDAY, 18 MARCH!
If you're enrolled in the Campbelltown City Council, NSW area, remember you need to vote in the local government by-election this Saturday, 18 March. Find your polling places here: <http://ow.ly/UfH0309PTyA>
Can't make it to a polling place on Saturday? Find out where to vote early this week: <http://ow.ly/ploS309PTzL>

NSW Electoral Commission

Government Organization

Learn More

58,328 people reached

View Results

Like Comment Share

Dianne Hart, Hayley Reid and 124 others

Chronological

312 shares

View previous comments

2 of 263

Direct communications with political participants

Direct communications to candidates, third-party campaigners and official agents were made for the Campbelltown City Council by-election using email and letters. The direct communications covered the topics of:

- confirmation of candidate and third-party campaigner registrations,
- advice to nominated candidates of the requirements to appoint an official agent,
- confirmation of official agent registrations,
- advice to official agents on the rules for managing the election campaign finances of candidates and third-party campaigners.

Website

A NSWEC website was specifically setup for the Campbelltown City Council by-election for stakeholders to source information on:

- the election timetable;
- election employment opportunities;
- enrolment requirements and online enrolment confirmation;
- methods for voting;
- Local Government political parties;
- candidates;
- polling place lookup facility; and
- election results.

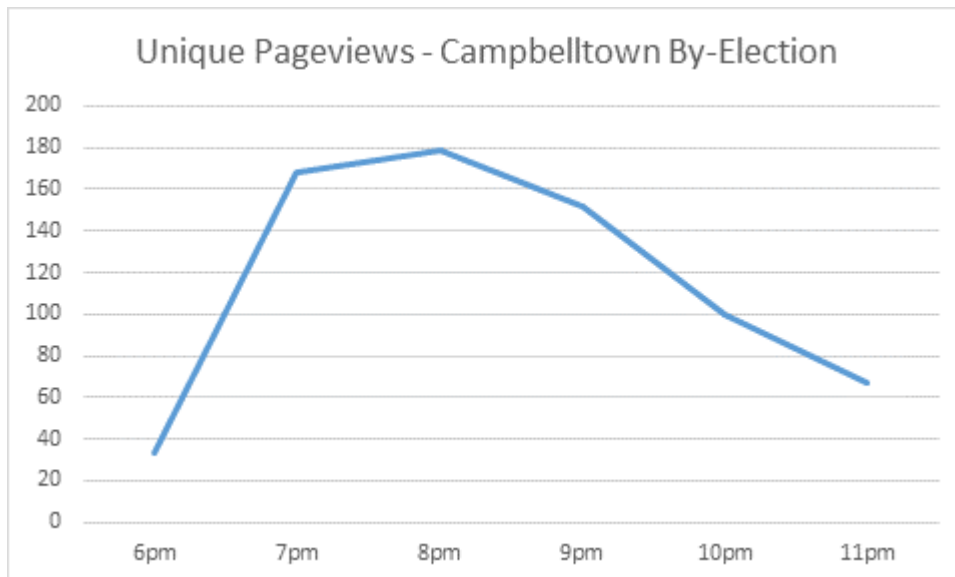
An enrolment search facility on the NSWEC website was available to assist electors to verify their enrolment information.

Polling place information provided on the website included accessibility information for electors with a disability.

Campbelltown City Council provided a link on its website to the NSWEC site. The NSWEC's website experienced 1,413 page views in the month leading up to the election.

Use of the NSWEC's website is typically greatest on election night when users seek information on results. The graph below provides a picture of usage over the period from close of polling to midnight on election night. A total of 490 page views were recorded on election day.

Graph 1: Campbelltown City Council By-election – Usage of the NSWEC Website for Poll Results, 18 March 2017



Registrations

Registrations for candidates closed on 15 February 2017. Registrations for third-party campaigners closed on 10 March 2017.

Three candidates were registered under the EFED Act for the Campbelltown City Council by-election. Two candidates applied to be registered before the close of nominations and one candidate was registered by the NSWEC upon close of nominations as required by the EFED Act.

All three candidates appointed an official agent as required under the EFED Act.

There were no third-party campaigners registered for the by-election. Following the declaration of the polls, we advised the elected candidate of his obligations under the EFED Act as an elected member. The elected member was designated by the NSWEC as his own official agent as an elected member and has an obligation to disclose on an annual basis (during his term as a councillor) any political donations made or received and electoral expenditure incurred.

Nominations

Nominations closed at 12noon on 15 February 2017.

A total of three nominations were received by close of nominations.

The draw for ballot paper position, held at 2pm on nomination day, was conducted by the Returning Officer at the Returning Officer's office.

For a nomination to be accepted by the Returning Officer, candidates were required to complete a nomination form and a Candidate Information Sheet. Candidates were also required to submit a statistics form and pay a nomination deposit of \$125 to the Returning Officer.

The nomination deposit is refunded to candidates if:

- a candidate is elected or receives at least four per cent of the total first preference votes;
- in a group, any one of the group is elected or receives at least four per cent of the total first preference votes; or
- the election is uncontested.

Rolls

Residential roll

In NSW, enrolment and voting are compulsory at all Federal, State and Local Government elections. The NSW electoral roll is managed by the NSWEC in conjunction with the Australian Electoral Commission.

Legislation provides that for Local Government elections the electoral roll closes on the 40th day before the day of the election. Any person who was on the roll when it closed at 6pm on Monday 6 February 2017, was required to vote.

There were 105,870 electors on the residential electoral roll for Campbelltown City Council. This was an increase of approximately 231 electors from the number on the roll for the Local Government Ordinary Elections in September 2016.

Non-residential roll

The non-residential roll is comprised of the roll of non-residential electors and the roll of occupiers and rate paying lessees. The non-residential roll lapses after each election. Inclusion on the non-residential roll of electors is available to electors who pay rates to the council on property they own but do not occupy, as well as people who occupy or lease property. Under the *Local Government Act 1993*, the council's General Manager is responsible for compiling and maintaining the non-residential roll of electors.

There were two electors on the non-residential roll for Campbelltown City Council for the 2017 by-election.

Voting

Method of voting

Section 285 *Local Government Act 1993* prescribes that the voting system in a contested election of a councillor or councillors is to be:

- optional preferential if the number of councillors to be elected is one; or
- proportional representation if the number of councillors to be elected is two or more.

For this by-election, optional preferential was the method used. A reproduction of the Ballot Paper is shown at Appendix E: CAMPBELLTOWN CITY COUNCIL – BALLOT PAPER.

Absent voting

Unlike State and Federal elections, absent voting is not available at NSW Local Government elections for electors who are outside their council area or ward on election day.

Early voting

Pre-poll voting

Pre-poll voting opened at 8.30am on Monday, 6 March and closed at 6pm on Friday, 17 March 2017. The pre-poll locations were:

- Campbelltown RO Office, Campbelltown Civic Hall, 91 Queen Street, Campbelltown
- Ingleburn Pre-poll, 72 Oxford Street, Ingleburn

Postal voting

Electors who are registered as a Registered General Postal Voter at State level are not required to register again for Local Government elections and were automatically sent postal vote ballot papers.

Applications for postal voters opened on nomination day with electors able to obtain applications from the NSWEC website, the NSWEC head office or the Returning Officer's office. Applications for postal voting closed at 5pm on Monday, 13 March 2017.

In order to be admitted to the count postal votes needed to be received by the Returning Officer by 6pm on Monday, 20 March 2017. Of 2,761 postal votes Issued, 2,210 were accepted (eight of these postal vote envelopes contained no ballot paper), 83 were rejected, and 468 were not scrutinised because they were either returned too late or not returned at all.

Declared Institutions

The Electoral Commissioner has the authority to appoint hospitals, nursing homes, retirement villages and like facilities as Declared Institutions, to assist the residents and/or patients of these facilities who are unable to attend a polling place on election day.

Election officials visited Declared Institutions from the Monday until Wednesday before election day.

A total of two institutions were visited:

- Macarthur Private Hospital

- The Whiddon Group - Easton Park

Election day voting

Polling places

Securing appropriate premises for polling places can be difficult. The NSWEC does not own facilities within council areas. The pool of available rental premises is limited by the short-term nature of the lease and the NSWEC's space, accessibility, location and workplace health and safety requirements.

The NSWEC provided council with a draft list of proposed polling places to be used at this election. Feedback from the council was taken into consideration prior to the final selection of polling places.

As far as practically possible, the NSWEC aimed to provide accessible and appropriately sited polling places for the by-election. Information was provided to assist electors with mobility issues or other disabilities to locate the most suitable polling place. This access information was provided on the NSWEC's website and by NSWEC staff.

There were 37 polling places across the Campbelltown City Council area on election day. Of those, four were fully wheelchair accessible; 31 were accessible with assistance; and two did not meet accessibility requirements. The NSWEC website provided details of which polling places were accessible with assistance and the restrictions on accessibility where relevant. A list of polling places and their accessibility rating can be found at Appendix F: CAMPBELLTOWN CITY COUNCIL BY-ELECTION – POLLING PLACES AND ACCESSIBILITY.

Polling places were open to electors from 8am to 6pm on election day.

Counting the votes

On election night all polling places conducted an initial sort and count of first preference votes. At the Returning Officer's office, declaration (i.e. postal, pre-poll and Declared Institution) votes are opened, sorted and first preferences are counted. The count results were placed on the NSWEC website on election night from 6pm onwards.

The successful candidate was declared elected by the Returning Officer on Thursday, 23 March 2017, following the statutory 24-hour period for any recount requests.

Once the declaration of the election result had been signed by the Returning Officer, copies of the declaration were provided to the Electoral Commissioner, the Council's General Manager and the Chief Executive, Office of Local Government. In addition, the Returning Officer advised all candidates by phone, email or SMS that the election results were available on the NSWEC website. Election results were also published in local press.

Braille ballot papers

Three braille ballot papers were requested for electors at this election.

Non-voters

Failure to vote

Under electoral legislation, the NSWEC is required to issue 'failure to vote' notices to those electors whose names were not marked off the electoral roll as having voted or as having provided a valid excuse.

All electoral rolls marked at polling places and in the Returning Officer's office were scanned after election day to create a list of non-voters. The penalty for failing to vote without a valid reason at a Local Government election is \$55.00.

For this election 25,871 penalty notices were issued within the three month period after election day.²

SERVICES TO CANDIDATES AND POLITICAL PARTIES

Candidate information

A candidate information presentation was available on the NSWEC website to assist prospective candidates in their preparation for the election.

The presentation provided prospective candidates with the opportunity to familiarise themselves with the candidate process. Major topics covered in the presentation include:

- the election timetable;
- candidate eligibility criteria and how to nominate;
- groups of candidates and political party names on ballot papers;
- campaigning (election advertising, 'how-to-vote' material and public scrutiny of candidates);
- complaints handling by NSWEC;
- voting and counting ballot papers;
- scrutineers; and
- election funding obligations.

² A penalty notice is withdrawn if an elector provides a valid excuse for not voting. At the date of this report the enforcement process for failure-to-vote penalty notices for this by-election had not yet been completed.

The NSWEC *Handbook for Parties, Groups, Candidates and Scrutineers*, which outlines relevant electoral processes and procedures for local government elections, was also made available to stakeholders.

Information about election processes and election campaign finance rules was also provided to candidates, political parties and others who made telephone or email enquiries.

A fact sheet for local government by-elections was published on the website to support candidates and other political participants understand the requirements for managing political donations and electoral expenditure.

How-to-vote material

All electoral material to be distributed by candidates or their representatives on election day must be registered by the NSWEC. Registration does not apply to posters, whether they are displayed before or on election day, nor is it required for material to be distributed before election day.

Candidates are required to provide an application form and a copy of each item to be registered. The NSWEC provided candidates with guidelines to assist them to meet the registration requirements. A candidate help line was also set up by the NSWEC to aid candidates.

ELECTORAL STAFFING

Returning Officer

The Returning Officer had a number of responsibilities which were central to the running of the election, including:

- set up and decommissioning of a temporary office;
- training of office staff and polling place managers;
- making arrangements for voting at polling places and Declared Institutions;
- issuing and processing postal and pre-poll votes;
- dealing with enquiries and complaints from candidates and the public;
- processing candidate nominations; and
- counting of votes and declaring the result of the election.

The Returning Officer's office for the Campbelltown City Council by-election was located at:

- Civic Centre, 91 Queen Street, Campbelltown

Returning Officer Support Officer

A Returning Officer Support Officer (ROSO) was appointed in order to provide support on electoral matters and procedures in the conduct of the election.

Staffing

Staffing is a significant cost for elections and, as such, the NSWEC recognises the importance of accurately predicting the number of required staff while taking into consideration the associated costs without compromising the level of service to electors.

The level of staffing required for the by-election varied during the different phases of the election. Staff were employed to undertake a variety of tasks including:

- office setup;
- packing materials for each polling place;
- registration, distribution and receipt of postal votes;
- operation of pre-poll voting;
- visits to Declared Institutions;
- counting of the votes; and
- office pack-up.

All polling places have a minimum of two staff, one of whom is the polling place manager.

ELECTION COSTS

Councils are required to meet the costs of conducting their elections. While the NSW Government does not provide direct funding for local government elections, some NSWEC services required for local government elections, such as enrolment and non-voting services, are provided by the NSWEC at no cost. It should also be noted that services provided to candidates, political parties and others regarding the requirements of the EFED Act are provided by the NSWEC at no cost.

Key cost drivers for the election included:

- election officials' wages;
- office accommodation for the Returning Officer;
- information and technology support;
- polling places;
- number of electors in council area;
- newspaper and elector brochure advertising; and
- printing/materials for polling places.

The final cost of NSWEC conducting the election was \$500,234 (GST exclusive).

This was made up of election staffing \$221,811; venues \$22,202; logistics \$50,459; ballot papers and electoral rolls \$24,901; other miscellaneous items \$106,732 and Election Management Fee \$74,130. The cost per elector was \$4.72.

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APPENDIX A: NSWEC Election Service Charter 2014-16

Goal 1 - Foster participation in the democratic process

To be achieved by:

- Conducting impartial and fair elections in accordance with the law
- Providing services and information to enable all election participants to participate fully including communities with historically lower participation rates
- Communicating election information in ways that encourage awareness and engagement
- Supporting events and activities that encourage participation in democracy

Success measured by:

- Election participants report conduct of election as impartial and fair and without barriers to participation
- Election participation equals or exceeds prior election levels
- Formality rates equal or exceed prior election levels
- There are no Court challenges to declared results

Goal 2 - Provide seamless service delivery

To be achieved by:

- Providing comprehensive services including:
 - information services
 - enrolment services
 - voting options including pre-poll and technology enabled voting
 - location and accessibility of polling places
 - services to assist those with particular needs
 - responsibilities and entitlements of candidates, groups and political parties including funding and disclosure requirements
- Providing efficient services to meet needs of participants according to legislative mandate
- Providing election services in timely, efficient and professional manner

Success measured by:

- Stakeholders feel well informed about election events
- Election participants report satisfaction with the NSWEC's electoral services

Goal 3 - Be customer focussed and commercially minded

To be achieved by:

- Understanding the needs of our stakeholders and users of our election services through liaison, consultation and structured feedback
- Ensuring elections are provided on a competitive basis
- Delivering well organised, reliable and quality elections

Success measured by:

- Participants report satisfaction with NSWEC's services and election staff
- Those entities using the NSWEC to conduct elections report satisfaction with services provided and see these are representing value (Note this is not applicable in the case of State Government elections and by-elections, which must be conducted by the NSWEC.)
- Costs of providing elections are recovered (Note this is not applicable in the case of State Government elections and by-elections.)
- The NSWEC actively seeks feedback on its services

Goal 4 - Be innovative and fast adaptors

To be achieved by

- Utilising new technologies to increase convenience for those participating in elections within the legislative mandate while maintaining integrity of the election and security of information
- Review developments in election services and funding and disclosure across Australia and internationally for possible application to NSW

Success measured by:

- The NSWEC is seen as seeking to adapt its services, within legislative requirements, to meet participants' needs
- The NSWEC advises Government of innovations that will strengthen the democratic system and improve administration of elections

APPENDIX B: Campbelltown City Council – enrolment/register as a third-party campaigner

City of Campbelltown By-Election Held Saturday 18 March 2017

Enrol to vote

Local government by-election will be held in the area of the City of Campbelltown on Saturday, 18 March 2017 to elect one councillor.

Non-residential rolls

If you are an owner, rate-paying lessee or occupier of rateable land which is not your primary residence, you or a nominee may be entitled to be enrolled on the roll of non-residential owners of rateable land or the roll of occupiers and rate-paying lessees for this election.

Details of the eligibility criteria and enrolment claim forms may be obtained from the Campbelltown City Council Office at Civic Centre, 91 Queen St, Campbelltown NSW 2560; Phone (02) 4645 4000; Fax (02) 4645 4111; Website: www.campbelltown.nsw.gov.au, or will be forwarded to you upon request to the council.

The claim must be completed and lodged with the General Manager of Campbelltown City Council by **6pm Monday, 6 February 2017**.

If a claim for non-residential enrolment was made for a previous election, and you wish to claim enrolment for this election, you must re-apply.

Residential roll

All electors enrolled on the Commonwealth/State electoral roll as at **6pm Monday, 6 February 2017** residing in the area of the City of Campbelltown will be included on the roll for the election.

To check your enrolment details or to obtain a residential enrolment form visit www.elections.nsw.gov.au or call 1300 135 736. Enrolment forms are also available from any Australia Post office. Enrolment forms must be received by **6pm Monday, 6 February 2017**.

Voting in Local Government elections is compulsory for all electors included on the residential roll.

Information: www.elections.nsw.gov.au or call 1300 135 736

Register as a third-party campaigner or candidate

Local government by-election will be held in the area of the City of Campbelltown on Saturday, 18 March 2017 to elect one councillor.

If you intend to participate in the election as a third-party campaigner or candidate, there are strict rules you must understand and comply with before you accept political donations or incur campaign expenditure.

Register as a third-party campaigner

Before you spend more than \$2,000 to promote or oppose a candidate or political party at the by-election you must register as a third-party campaigner with the NSW Electoral Commission, appoint an official agent, and open a campaign account.

The last date for registration of third-party campaigners is **10 March 2017**.

If you were registered as a third-party campaigner for a previous election, you must reapply to be registered for the by-election.

Register as a candidate

If you intend to contest the by-election as a candidate, you must register with the NSW Electoral Commission and appoint an official agent before accepting political donations or incurring campaign expenditure.

Registering for the election is a separate process to being nominated as a candidate for the election. To be nominated for the election, and have your name included on the ballot paper, you must also complete and submit a nomination form.

The last date for registration of candidates is **15 February 2017**.

If you registered as a candidate for a previous election, you must reapply to be registered for the by-election.

Information: www.elections.nsw.gov.au or call 1300 135 736

For enquiries in languages other than English, call our interpreting service 13 14 50.

For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77.

John Schmidt, Electoral Commissioner



Registration forms and other important nomination and electoral information are available from the NSW Electoral Commission website: www.elections.nsw.gov.au

For enquiries in languages other than English, call our interpreting service 13 14 50.

For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77.



Enrol + Register as a TPC or candidate

Macarthur Chronicle

Tuesday, 24 January 2017

Campbelltown-Macarthur Advertiser

Wednesday, 25 January 2017

APPENDIX C: Campbelltown City Council – nominations and register as a candidate advertisement

City of Campbelltown By-Election

To be held Saturday 18 March 2017

A by-election will be held in the City of Campbelltown local government area on Saturday, 18 March 2017 to elect one councillor.

Nominate as a candidate

If you intend to nominate as a candidate, it is important that you read this notice. As a candidate you have certain obligations and responsibilities under law. Check the website www.elections.nsw.gov.au for further details.

How to nominate

To nominate for councillor, you must lodge a nomination form and \$125 nomination deposit by 12 noon Wednesday, 15 February 2017 with the Returning Officer.

Candidate Information sheets: Every candidate is required to lodge the candidate information sheet which is included in the nomination form.

Where to get a nomination form

Nomination forms and other important nomination and electoral information are available from the Returning Officer, the NSW Electoral Commission website: www.elections.nsw.gov.au, or phone: 1300 088 942.

Where and when to nominate

Your nomination form and deposit must be lodged at the Returning Officer's office, Campbelltown Civic Centre, 91 Queen Street, Campbelltown, from Monday, 6 February 2017 to 12 noon Wednesday, 15 February 2017.

Andrew Bzadough - Returning Officer

Candidate Information Seminar

A candidate information seminar will be held at Campbelltown Civic Centre, 91 Queen Street, Campbelltown from 5pm to 7pm on Wednesday, 8 February 2017.

As a candidate you will have legal obligations and responsibilities. The seminar will cover:

- the election timetable, candidate nominations, election advertising and how-to-vote material, voting and formality, vote counting, scrutineering; and
- registration, appointment of official agents, campaign accounts, political donations, campaign expenditure and disclosure obligations.

You also need to be registered as a candidate

If you intend to contest the by-election as a candidate, you must register with the NSW Electoral Commission and appoint an official agent **before** accepting political donations or incurring campaign expenditure. Registration and Appointment of Official Agent forms are available on the NSW Electoral Commission website www.elections.nsw.gov.au/td

Registering for the election **is a separate process** to being nominated as a candidate for the election. To be nominated for the election, and have your name included on the ballot paper, you must also complete and submit a nomination form.

The last date for registration is **15 February 2017**.

If you registered as a candidate for a previous election, you must reapply to be registered for the by-election.

Information: www.elections.nsw.gov.au or 1300 088 942

For enquiries in languages other than English, call our interpreting service 13 14 50

For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77



Nominations, Candidate seminar, Register as a candidate


Macarthur Chronicle

Tuesday, 31 January 2017

Campbelltown-Macarthur Advertiser

Wednesday, 1 February 2017

APPENDIX D: Campbelltown City Council – declaration of poll advertisement



CITY OF CAMPBELLTOWN BY-ELECTION
Saturday, 18 March 2017

RESULT OF ELECTION

An election was held to elect one councillor. I declare

Ben GILHOLME


elected as councillor until the next ordinary election of the Council.

Detailed results are available from the NSW Electoral Commission website.

Andrew Bzadough
Returning Officer
23 March 2017

Information: www.elections.nsw.gov.au or 1300 135 736

For enquiries in languages other than English, call our interpreting service 13 14 50
For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77



Results


Macarthur Chronicle

Tuesday, 28 March 2017

Campbelltown-Macarthur Advertiser

Wednesday, 29 March 2017

APPENDIX E: Campbelltown City Council – ballot paper



City of Campbelltown
BALLOT PAPER FOR
ELECTION OF 1 COUNCILLOR
Held on 18 March 2017

▶ DIRECTIONS FOR VOTING
PLEASE READ CAREFULLY

Place the number **1** in the square next to the candidate of your choice. If you wish to vote for any more candidates, place consecutive numbers starting with **2** in the squares next to those candidates in order of your preferences for them.


CANDIDATES

COTTER Josh
COMMUNITY FIRST TEAM

GILHOLME Ben
LABOR

POTTS Gary

You must not take a ballot paper out of the polling place



APPENDIX F: Campbelltown City Council by-election – polling places and accessibility

Polling Place Name	Venue Type	Address	Locality	Accessibility
Airds High School	Polling Place	2 Briar Road	Campbelltown South	Building has lips and/or steps, No accessible toilet
Ambarvale Public School	Polling Place	61 Copperfield Drive	Ambarvale	No designated accessible parking spot, No accessible toilet, Access ramp does not meet standards
Blairmount Public School	Polling Place	Clydesdale Drive	Blairmount	No accessible toilet, Path of travel from car park may be difficult, Building has lips and/or steps, No designated accessible parking spot
Bradbury Public School	Polling Place	Jacaranda Avenue	Bradbury	Fully wheelchair accessible
Campbellfield Public School	Polling Place	Townson Avenue	Minto	Building has lips and/or steps, No designated accessible parking spot, No accessible toilet
Campbelltown East Public School	Polling Place	Waminda Avenue	Campbelltown	Fully wheelchair accessible
Campbelltown Performing Arts High School	Polling Place	Beverley Road	Campbelltown	Building has lips and/or steps, No designated accessible parking spot
Campbelltown Private Hospital	Declared Institution	42 Parkside Crescent	Campbelltown	
Campbelltown Public School	Polling Place	Lithgow Street	Campbelltown	No designated accessible parking spot
Campbelltown Returning Officer's Office	Returning Office	Campbelltown Civic Hall	Campbelltown	Fully wheelchair accessible
Claymore Public School	Polling Place	Dobell Road	Claymore	No wheelchair access
Curran Public School	Polling Place	Melaleuca Drive	Macquarie Fields	No designated accessible parking spot
Denham Court Anglican Church Hall	Polling Place	30 Church Road	Denham Court	Path of travel from car park may be difficult

Polling Place	Venue	Address	Locality	Accessibility
Eagle Vale Neighbourhood Centre	Polling Place	Emerald Drive	Eagle Vale	Path of travel from car park may be difficult
Eschol Park Public School	Polling Place	Eschol Park Drive	Eschol Park	Access ramp does not meet standards
Glen Alpine Multi-Purpose Hall	Polling Place	Heritage Way	Glen Alpine	Fully wheelchair accessible
Glenfield Public School	Polling Place	Railway Parade	Glenfield	No designated accessible parking spot, Path of travel from car park may be difficult
Glenwood Public School	Polling Place	Belmont Road	Glenfield	No designated accessible parking spot, No accessible toilet, Building has lips and/or steps
Greg Percival Library and Community Centre	Pre-polling Place	72 Oxford Road	Ingleburn	Fully wheelchair accessible
Ingleburn High School	Polling Place	Oxford Road	Ingleburn	No designated accessible parking spot
Ingleburn Public School	Polling Place	Cumberland Road	Ingleburn	No designated accessible parking spot
Kentlyn Public School	Polling Place	Georges River Road	Kentlyn	No designated accessible parking spot, No accessible toilet, Path of travel from car park may be difficult
Kilbride Nursing Home	Declared Institution	70 Glendower Street	Gilead	
Leumeah Public School	Polling Place	Burrendong Road	Leumeah	Building has lips and/or steps, Path of travel from car park may be difficult
Leumeah Salvation Army Hall	Polling Place	27-31 Rudd Road	Leumeah	Building has lips and/or steps, No designated accessible parking spot, No accessible toilet
Macarthur Care Centre	Declared Institution	1 Hyde Parade	Campbelltown	
Macquarie Fields Baptist Church Hall	Polling Place	3 Church Street	Macquarie Fields	No designated accessible parking spot, No accessible toilet, Path of travel from car park may be difficult

Polling Place	Venue	Address	Locality	Accessibility
Macquarie Fields Public School	Polling Place	Fields Road	Macquarie Fields	No designated accessible parking spot, No accessible toilet, Path of travel from car park may be difficult
Minto Public School	Polling Place	Redfern Road	Minto	No designated accessible parking spot
Pembroke Lodge	Declared Institution	57-61 Pembroke Road	MINTO	
Robert Townson Public School	Polling Place	Shuttleworth Avenue	Raby	No accessible toilet, Path of travel from car park may be difficult, No designated accessible parking spot
Rosemeadow Public School	Polling Place	Anthony Drive	Rosemeadow	No designated accessible parking spot
Ruse Public School	Polling Place	Junction Road	Ruse	Building has lips and/or steps, No designated accessible parking spot, Path of travel from car park may be difficult
Sackville Street Public School	Polling Place	Sackville Street	Ingleburn	Access ramp does not meet standards, Building has lips and/or steps, No accessible toilet
St Andrews Community Centre	Polling Place	Stranraer Drive	St Andrews	Fully wheelchair accessible
St Andrews Primary School	Polling Place	Ballantrae Drive	St Andrews	Building has lips and/or steps, No accessible toilet, No designated accessible parking spot
St Helens Park Public School	Polling Place	Kellerman Drive	St Helens Park	Path of travel from car park may be difficult
The Grange Public School	Polling Place	Benham Road	Minto	Building has lips and/or steps, No designated accessible parking spot, No accessible toilet
The Whiddon Group - Easton Park	Declared Institution	81 Belmont Road	GLENFIELD	
Thomas Acres Public School	Polling Place	Crispsparkle Drive	Ambarvale	Building has lips and/or steps, No accessible toilet
Thomas Reddall High School	Polling Place	Jaggers Place	Ambarvale	No accessible toilet, Path of travel from car park may be difficult, Building has lips and/or steps

Polling Place	Venue	Address	Locality	Accessibility
Wedderburn Resource Centre	Polling Place	Wedderburn Road	Wedderburn	No wheelchair access
Woodbine Community Centre	Polling Place	North Steyne Road	Woodbine	No designated accessible parking spot, No accessible toilet
Woodland Road Public School	Polling Place	20 Woodland Road	St Helens Park	Building has lips and/or steps, No accessible toilet

APPENDIX G: Campbelltown City Council by-election – check count by polling place

First Preference Votes Report Councillor Election: Campbelltown

Report was last updated on - 21/03/2017 12:00:00 AM

Venue and Vote Types	COTTER Josh(CFT)	GILHOLME Ben(LAB)	POTTS Gary	Total Formal	Informal	Total Votes/Ballot Papers
Polling Places						
Airds High	201	517	365	1,083	64	1,147
Ambarvale Public	386	546	357	1,289	81	1,370
Blairmount Public	271	351	300	922	69	991
Bradbury Public	901	1,007	802	2,710	230	2,940
Campbellfield Public	308	698	265	1,271	79	1,350
Campbelltown E Public	389	716	589	1,694	135	1,829
Campbelltown High	215	367	160	742	57	799
Campbelltown Public	491	599	505	1,595	89	1,684
Claymore Public	185	476	116	777	48	825
Curran Public	225	521	174	920	78	998
Denham Court Anglican	174	210	116	500	28	528
Eagle Vale N'hood Cntr	605	916	377	1,898	132	2,030
Eschol Park Public	538	786	385	1,709	146	1,855
Glen Alpine Hall	1,520	926	710	3,156	165	3,321
Glenfield Public	560	957	321	1,838	76	1,914
Glenwood Public	279	498	241	1,018	71	1,089
Ingleburn High	253	426	199	878	49	927
Ingleburn Public	857	1,581	488	2,926	172	3,098
Kentlyn Public	176	144	179	499	30	529
Leumeah Public	358	530	355	1,243	103	1,346
Leumeah Salvo Hall	436	713	331	1,480	105	1,585
Macquarie Fields Baptist	291	651	166	1,108	53	1,161
Macquarie Fields Public	485	1,193	397	2,075	125	2,200
Minto Public	396	1,173	432	2,001	118	2,119
Robert Townson Public	709	921	603	2,233	160	2,393
Rosemeadow Public	889	1,270	578	2,737	198	2,935
Ruse Public	730	829	816	2,375	158	2,533
Sackville St Public	437	716	298	1,451	79	1,530
St Andrews Comm. Cntr	428	739	344	1,511	123	1,634

St Andrews Primary	595	900	494	1,989	143	2,132
St Helens Park Public	534	613	342	1,489	96	1,585
The Grange Public	246	711	188	1,145	61	1,206
Thomas Acres Public	450	491	295	1,236	90	1,326
Thomas Reddall High	164	217	162	543	30	573
Wedderburn Resource Cntr	90	65	164	319	14	333
Woodbine Comm. Cntr	638	842	400	1,880	115	1,995
Woodland Rd Public	428	551	354	1,333	111	1,444
Total Polling Place Ordinary Votes	16,838	25,367	13,368	55,573	3,681	59,254
Declaration Votes						
Campbelltown RO Office	3,023	2,779	2,102	7,904	291	8,195
Declared Institution	42	56	24	122	8	130
Enrolment	263	338	135	736	9	745
Ingleburn Pre-Poll	1,916	3,289	1,317	6,522	267	6,789
Postal	735	960	476	2,171	31	2,202
Provisional/Silent	29	40	23	92	0	92
Total Declaration Votes	6,008	7,462	4,077	17,547	606	18,153
Total Votes / Ballot Papers	22,846	32,829	17,445	73,120	4,287	77,407
% of Formal Votes / Ballot Papers	31.24%	44.90%	23.86%	100%		
% of Total Votes / Ballot Papers	29.51%	42.41%	22.54%	94.46%	5.54%	100%

APPENDIX H: Campbelltown City Council by-election – distribution of preferences

March 2017 Local Government By-Elections 18-MAR-2017

Distribution of Preferences Report Councillor Election: Campbelltown

Report was last updated on - 22/03/2017 3:00:46 PM

Counts	Count 1	Count 2		
		POTTS Gary Excluded Candidate		
		17445	Votes	
Candidates	First Preference Votes	Votes Distributed	Progressive Totals	
COTTER Josh	22846	4787	27633	
GILHOLME Ben	32829	3025	35854	Elected
POTTS Gary	17445			Excluded
Total Votes in Count	73120	7812	63487	
Exhausted Votes	0	9633	9633	
Informal	4287		4287	
Total Votes / Ballot Papers	77407	17445	77407	
Absolute Majority	36561		31744	

REFERENCES

http://www.elections.nsw.gov.au/councils/profiles/2017/campbelltown_city

Australian Bureau of Statistics '2016 Census QuickStats'; Australia, New South Wales, Local Government Areas, Campbelltown.