

*Electoral Act 2017*

**APPROVAL OF THE FORM AND MANNER OF  
AN APPLICATION FOR REGISTRATION OF A POLITICAL PARTY**

1. This instrument is made pursuant to section 59(1) of the *Electoral Act 2017*.
2. I hereby approve:
  - An application for the registration of a party (**the application**) is to be made in the form “Application to Register a Political Party” set out in Annexure 1.
  - The application must be signed by the secretary, the registered officer, and the deputy registered officer of the party.
  - The application is to be made in paper or electronic form.
  - The application is to be lodged by mail to GPO Box 4046, Sydney NSW 2001 or in person at Level 25, 201 Kent Street, Sydney NSW 2000 or by email to [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au) or by fax to (02) 9290 5410.

*SIGNED*

**John Schmidt**  
**Electoral Commissioner for New South Wales**

Date: 29/06/18

ANNEXURE 1: Application to Register a Political Party

# Application to register a political party.

This form is used by a party's secretary to apply to have the party registered. The party's name will be added to the Register of Parties and/or the Local Government Register of Political Parties.

Before lodging its application, the party should obtain written advice from the NSW Electoral Commission with regard to the proposed name and abbreviation. Please send an email to [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au) to obtain this advice.

To be eligible for registration a party must have at least 750 members (100 for a local government party) supported by Declaration of Party Membership forms with member details that match those included on the electoral roll. Members should check their current enrolment details online at [roll.elections.nsw.gov.au/ NSWLookUp](http://roll.elections.nsw.gov.au/) before completing the **Declaration of party membership form**.

In addition to this form, the application must include:

- A list containing the names and residential addresses of the individuals on whose membership the party relies to support its eligibility for registration. It is strongly recommended that you provide more members than the minimum 750 (or 100 for a local government party) in case some of the members cannot be relied upon for the party's registration.
- Declaration of Party Membership forms with member details that match those included on the electoral roll for each of the members on the list.
- A copy of the party's constitution.
- A statement containing further party information if not already addressed in the party's constitution.
- Payment of the application fee (not applicable to local government parties).

The application can be lodged by mail to GPO Box 4046, Sydney NSW 2001, or in person at Level 25, 201 Kent Street, Sydney NSW.

## Part A – party details

NAME OF THE PARTY ("THE PARTY")

ABBREVIATED NAME OF THE PARTY

ADDRESS OF THE PARTY'S HEADQUARTERS IN NSW (NOT A PO BOX)

This application is to register the Party for (tick one):

local government elections only **OR**  parliamentary and local government elections

## Part B – the Party's constitution and other information

The Party's constitution:

A copy of the Party's current written constitution is included with this application (tick to confirm).

Party information as required by the legislation (not required if already contained in the Party's written constitution):

- The Party's objects.
- The procedure for amending the Party's written constitution.
- The rules for membership of the Party, including the procedure for accepting and ending a person's membership.
- The description of the Party's structure and how the Party manages its internal affairs.
- The procedure for selecting a person to hold an office in the Party and for removing a person from office.
- The names of the officers or members of the party responsible for ensuring the party complies with the *Electoral Act 2017* and the *Electoral Funding Act 2018*.

A statement addressing the required party information is included in this application (tick if applicable).

## Part C – registered officer

The Party's registered officer is:

<input type="text"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
REGISTERED OFFICER'S FULL NAME	REGISTERED OFFICER'S DATE OF BIRTH	
<input type="text"/>	<input type="text"/>	
REGISTERED OFFICER'S PHONE NUMBER	REGISTERED OFFICER'S EMAIL ADDRESS	
<input type="text"/>		
REGISTERED OFFICER'S RESIDENTIAL ADDRESS		
<input type="text"/>		
REGISTERED OFFICER'S POSTAL ADDRESS (IF DIFFERENT TO ABOVE)		
<input type="text"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
REGISTERED OFFICER'S HANDWRITTEN SIGNATURE	DATE	

The contact details of the Party's registered officer will be used for party registration-related communication if the application is successful.

## Part D – deputy registered officer

The Party's deputy registered officer is:

<input type="text"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
DEPUTY REGISTERED OFFICER'S FULL NAME	DEPUTY REGISTERED OFFICER'S DATE OF BIRTH	
<input type="text"/>	<input type="text"/>	
DEPUTY REGISTERED OFFICER'S PHONE NUMBER	DEPUTY REGISTERED OFFICER'S EMAIL ADDRESS	
<input type="text"/>		
DEPUTY REGISTERED OFFICER'S RESIDENTIAL ADDRESS		
<input type="text"/>		
DEPUTY REGISTERED OFFICER'S POSTAL ADDRESS (IF DIFFERENT TO ABOVE)		
<input type="text"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
DEPUTY REGISTERED OFFICER'S HANDWRITTEN SIGNATURE	DATE	

## Part E – party secretary's details and signature

This application is made in accordance with the *Electoral Act 2017* and/or the *Local Government Act 1993* by the Party's secretary:

<input type="text"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
PARTY SECRETARY'S FULL NAME	PARTY SECRETARY'S DATE OF BIRTH	
<input type="text"/>	<input type="text"/>	
PARTY SECRETARY'S PHONE NUMBER	PARTY SECRETARY'S EMAIL ADDRESS	
<input type="text"/>		
PARTY SECRETARY'S RESIDENTIAL ADDRESS		
<input type="text"/>		
PARTY SECRETARY'S POSTAL ADDRESS (IF DIFFERENT TO ABOVE)		
A party registered under the <i>Electoral Act 2017</i> is a registered party for the purposes of the <i>Electoral Funding Act 2018</i> . A party registered under the <i>Local Government Act 1993</i> is a political party for the purposes of the <i>Electoral Funding Act 2018</i> .		
I understand that giving information which I know is false or do not reasonably believe is true, is an offence.		
<input type="text"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
PARTY SECRETARY'S HANDWRITTEN SIGNATURE	DATE	

### OFFICE USE ONLY

<input type="text" value="/"/>	<input type="text" value="/"/>	<input type="text" value="/"/>
DATE COMPLETE APPLICATION RECEIVED	DATE APPROVED	DATE ADDED TO PARTY REGISTER(S)