

**Report on the Conduct of the  
Willoughby City Council  
(Sailors Bay Ward)  
By-election held  
14 June 2014**

## Contents

Contents.....	2
Foreword.....	3
Election at a Glance .....	4
Willoughby City Council – Sailors Bay Ward.....	5
Conduct of the Election .....	5
Services to Electors .....	11
Services to Candidates and Political Parties .....	12
Electoral Staffing.....	13
Election Costs.....	14
Appendices.....	16
References .....	23

## Election Timetable

Activity	Date
Close of authorised rolls*	6:00pm Monday, 5 May 2014
Close of nominations	12:00 noon Wednesday, 14 May 2014
Registration of how-to-vote material commences	Wednesday, 14 May 2014
Pre-poll voting starts	Monday, 2 June 2014
Registration of how-to-vote material closes	5:00pm Friday, 6 June 2014
Postal voting applications close	5:00pm Tuesday, 10 June 2014
Declared Institution voting commences	Tuesday, 10 June 2014
Pre-poll voting finishes	6:00pm Friday, 13 June 2014
Declared Institution voting concludes	Friday, 13 June 2014
Election day	Saturday, 14 June 2014
Return of postal votes closes	6:00pm Monday, 16 June 2014
Distribution of preferences	Tuesday, 17 June 2014
Declaration of the poll	Wednesday, 18 June 2014

\* For nominations and roll printing purposes.

© State of New South Wales through the New South Wales Electoral Commission, 2016. All rights reserved.

## Foreword

I am pleased to present to the NSW Government, the NSW Electoral Commission's report on the conduct of the Willoughby City Council (Sailors Bay Ward) By-election held on Saturday, 14 June 2014.

Ms Rachel Hill was declared elected on Wednesday, 18 June 2014, to represent the Sailors Bay Ward within Willoughby City Council.

I would like to thank all NSWEC staff involved in conducting the Willoughby City Council Local Government By-election, as well as electors, councils, candidates, registered political parties and other stakeholders for their participation in this important event. I look forward to building on our achievements and carrying these forward into the 2016 Local Government Elections.



Linda Franklin  
Acting Electoral Commissioner



## Election at a Glance

Date of Election Saturday,  
14 June 2014

Returning Officer Sally Aves

### Who was Elected?

Councillor Election	
Successful Candidate	Rachel HILL
Female Candidates	1
Male Candidates	2
Total Candidates	3

### How did Electors Vote?

Voting Methods Electors Used	
Ordinary	6,530
Postal	472
Pre-poll/Declared Institution	1,079
Silent	34
Enrol and Vote	0
Total Votes	8,115

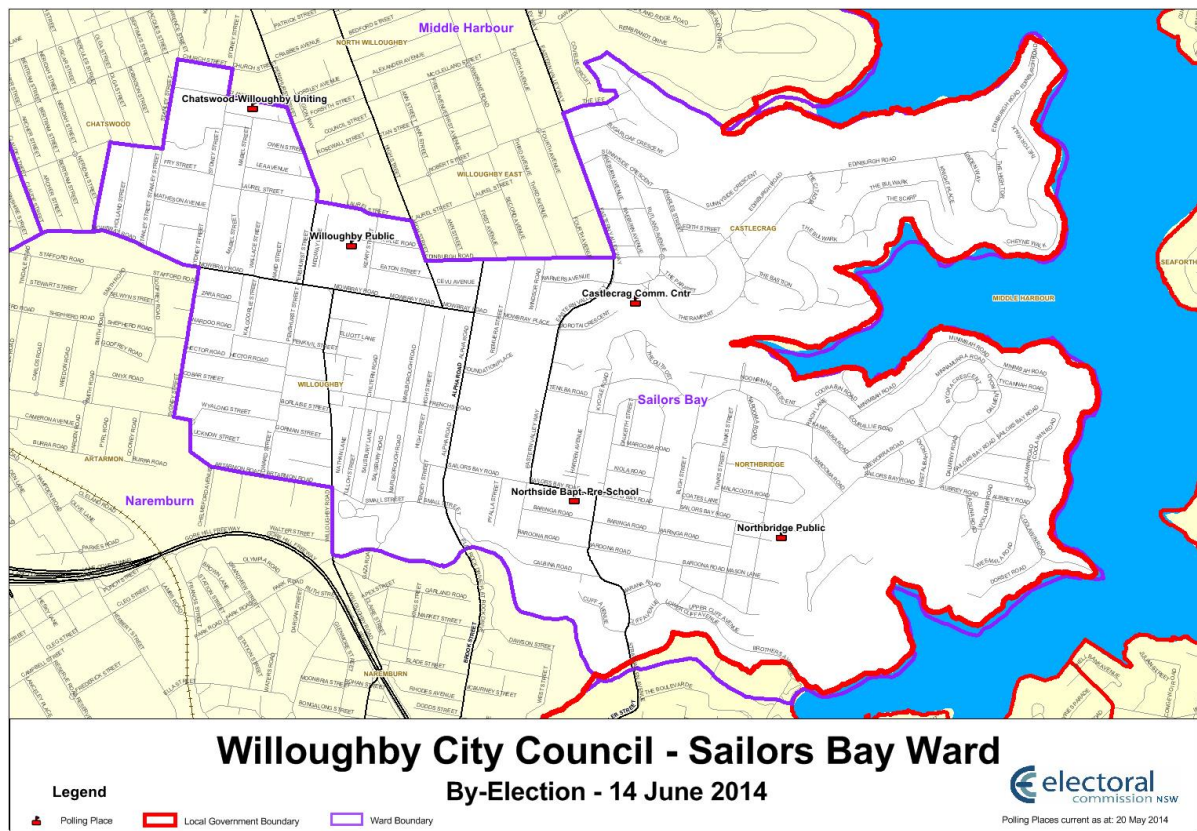
### Your Vote is Your Voice!

Voter Participation	
Total Electors	11,434
Formal Votes	7,760
Informal Votes	355
Total Votes	8,115
Voter Turnout	71.0%
Rate of Informality	4.39%

### Polling Places, Election Officials and Cost

Election Details	
Pre-poll Voting Centres	1
Polling Places	5
Total No. of Election Staff	126
Cost of By-election	\$76,080
Cost per Elector	\$6.65

## Willoughby City Council – Sailors Bay Ward



### Conduct of the Election

#### Background

Willoughby City Council is a divided council. It has four wards; each ward has three councillors.

Councillors are usually elected for a period of four years, commencing their role on the day that the election is declared and holding the position until the next ordinary election in September 2016.

### Performance

The service standards in the Local Government Elections 2012 Service Charter were applied to the Willoughby City Council (Sailors Bay Ward) By-election.

Comparative data on key indicators for Willoughby City Council (Sailors Bay Ward) in the 2012 Local Government Elections and 2014 By-election is provided.

## Comparisons to 2012 Local Government Elections

Voter Participation		
	2012 Local Government Election	2014 By-election
<b>Total Electors</b>	11,165	11,434
<b>Formal Votes</b>	8,034	7,760
<b>Informal Votes</b>	898	355
<b>Total Votes</b>	8,932	8,115
<b>Voter Turnout</b>	80%	71.0%
<b>Informality</b>	10.05%	4.39%

### iVote

Although iVote was allowed for the NSW State Election in 2011, legislation is yet to be passed to enable iVote at Local Government elections or Local Government by-elections.

## Communications

### Advertising

The 2014 Local Government By-election advertising campaign for Willoughby City Council (Sailors Bay Ward) consisted of council specific statutory advertisements.

### Statutory Campaign

Prior to the election the NSWEC consulted Willoughby City Council to determine in which local newspapers the statutory

advertisements, required under the legislation, were to be placed. The NSWEC also requested that council provided information about the number of times the advertisements were to appear in the newspapers.

Items covered in the statutory advertisements included:

- enrolment on residential and non-residential rolls;
- nomination information;
- candidates and polling place information; and
- election results.

Reproductions of the Newspaper Advertisements are at Appendices A-C.

### Social media

Social media was monitored but not engaged during the election period.

### Website

The NSWEC's website provided all the information that stakeholders generally, not just electors, needed to participate in the By-election. It provided information on the election timetable, employment opportunities, enrolment, polling places, candidates and results.

The NSWEC had a specific Willoughby City Council (Sailors Bay Ward) Election page from which stakeholders could source information on:

- election timetable;
- election employment opportunities;
- enrolment requirements and online enrolment confirmation;
- methods for voting;

- Local Government political parties;
- candidates;
- polling place lookup facility; and
- election results.

An enrolment search facility on the NSWEC website was available to assist electors in verifying their enrolment information, including their council and ward information.

Polling place information provided on the website included accessibility information for electors with a disability.

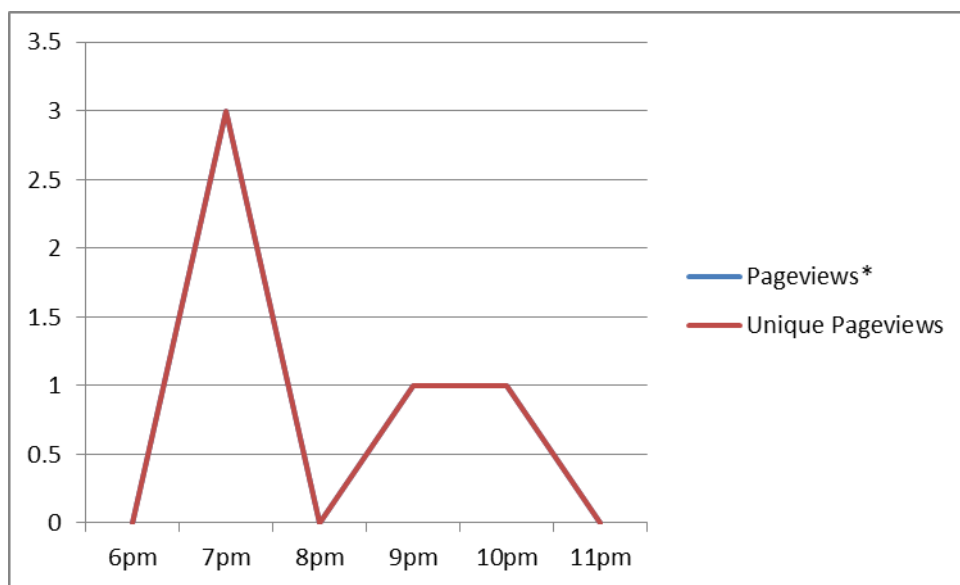
To ensure availability of election information, the NSWEC requested

Willoughby City Council to provide a link on their website to the NSWEC site.

The pages on the NSWEC’s website relating to the Willoughby City Council (Sailors Bay Ward) Election were well utilised.

Use of the NSWEC’s website is typically greatest on election night when users seek information on results. The following graph charts the usage over the period from close of polling to midnight on election night for the Willoughby City Council (Sailors Bay Ward) By-election.

**Graph 1: Willoughby City Council By-election – Usage of the NSWEC Website for Poll Results, 14 June 2014**



\* Pageviews are identical to Unique Pageviews.

## Nominations

Nominations closed at 12:00 noon on Wednesday, 14 June 2014.

A total of three nominations were received by close of nominations.

The draw for ballot paper position, held at 2pm on nomination day, was conducted by the Returning Officer at the Returning Officer’s office.

The ballot papers were printed in Sydney by the NSWEC’s preferred security printer with the ballot papers being produced with a security background. A

reproduction of the Ballot Paper is at Appendix D.

For a nomination to be accepted by the Returning Officer, candidates were required to complete a nomination form and a Candidate Information Sheet. All Candidate Information Sheets were published on the NSWEC website and were made available for public inspection at the Returning Officer's office, pre-poll centres, Declared Institutions and all polling places.

As part of the nomination process, candidates were also required to submit a statistics form and pay a nomination deposit to the Returning Officer at the time of nomination. The nomination fee of \$125 was applicable to all candidates.

The nomination deposit is refunded to candidates if:

- a candidate is elected or receives at least 4% of the total first preference votes;
- in a group, any one of the group is elected or receives at least 4% of the total first preference votes; or
- the election is uncontested.

## Rolls

### Residential

In NSW, enrolment and voting are compulsory at all Federal, State and Local Government elections. The NSW electoral roll is managed by the NSWEC in conjunction with the Australian Electoral Commission.

Legislation provides that for Local Government elections the electoral roll

closes on the fortieth day before the day of the election. Any person who was on the roll at the close of roll date, 6:00pm Monday, 5 May 2014, was required to vote.

There were 11,434 electors on the residential electoral roll for Willoughby City Council (Sailors Bay Ward). This was an increase of approximately 269 electors from the number on the roll for the Local Government Elections in September 2012.

### Non-residential

The non-residential roll of electors is a means to allow people who pay rates to a council for property they own, but do not occupy, to participate in the democratic process for that area. The non-residential roll lapses after each election. Electors must make a fresh application to appear on the roll for each election. Electors on the non-residential roll are not fined for failing to vote. While the NSWEC undertook steps to promote non-residential enrolment as part of the advertising campaign, the responsibility for compiling the non-residential roll remained with the Willoughby City Council General Manager. The General Manager was required to prepare and certify a list of the potential electors who applied for the non-residential roll and provide the list to the NSWEC.

There were no electors on the non-residential roll for Willoughby City Council (Sailors Bay Ward) for the 2014 election.



## Voting

### Method of Voting

Section 285 *Local Government Act 1993* prescribes that the voting system in a contested election of a councillor or councillors is to be:

- optional preferential if the number of councillors to be elected is one; or
- proportional representation if the number of councillors to be elected is two or more.

For this By-election, optional preferential was the method used.

### Absent Voting

Unlike State and Federal elections, absent voting is not available at NSW Local Government elections for electors who are outside their council area or ward on election day.

### Early Voting

#### *Pre-poll Voting*

Pre-poll voting opened on Monday, 2 June 2014 and closed on Friday, 13 June 2014. The pre-poll location was:

Returning Officer's Office  
Suite 39  
135-145 Sailors Bay Road  
NORTHBRIDGE, NSW 2063

Pre-poll voting was available to those electors who met at least one of the following criteria set out in the legislation:

- were not within the ward or area for which the election was being held on election day;
- were not within eight kilometres of any polling place within their council area or ward on election day;
- were travelling under conditions that prevented them from attending a polling place to vote;
- were unable to attend a polling place to vote due to religious beliefs;
- were caring for another person who requires his or her care for medical reasons and so were prevented from attending at any such polling place to vote; or
- were working throughout the hours of voting on election day.

Electors meeting the above criteria were provided with the opportunity to cast their vote in the two weeks prior to election day.

#### *Postal Voting*

Postal voting services were provided to those electors who were unable to cast their vote on election day at a polling place for any of the following reasons prescribed in the legislation:

- were not within the ward or area for which the election is being held on election day;
- were not within eight kilometres of any polling place within their council area or ward on election day;
- were travelling under conditions that prevented them from attending a polling place to vote;

- due to illness, disability or approaching maternity were prevented from attending a polling place to vote;
- were unable to attend a polling place to vote for religious beliefs;
- were incarcerated;
- were caring for another person who required his or her care for medical reasons and so were prevented from attending at any such polling place to vote;
- were working throughout the hours of voting on election day; or
- were a silent elector.

Electors who are registered as a Registered General Postal Voter at State level are not required to register again for Local Government elections and were therefore automatically sent postal vote ballot papers.

Applications for postal voters opened on nomination day with electors able to obtain applications from the NSWEC website, the NSWEC head office or the Returning Officer's office. Applications for postal voting closed at 5:00pm on Tuesday, 10 June 2014.

In order to be admitted to the count postal votes needed to be received by the Returning Officer by 6:00pm on Monday, 16 June 2014.

### *iVote*

Although iVote was allowed for the NSW State Election in 2011, legislation is yet to be passed to enable iVote at Local Government elections or Local Government by-elections.

## **Election Day Voting**

### *Voting*

Three types of votes were distributed to electors on election day. The type of vote the elector receives is determined by their individual circumstance and includes:

- Ordinary
  - Issued to an elector whose name and address is on the roll at the polling place.
- Silent
  - Issued to an elector whose name appears on the roll but their address has been suppressed.
- Section Vote
  - Name Not On Roll - issued to an elector whose name cannot be found on the roll but claims to be entitled to vote; and
  - Name Already Marked As Voted - issued to an elector whose name is already marked off as having voted, but claims not to have voted.

### *Polling Places*

The establishment of polling places for election day is a major component of the election preparation for the NSWEC and the Returning Officer. It is a difficult balance to select the number of polling places to meet the needs of the community while keeping the costs to a minimum.

The NSWEC provided council with a draft list of proposed polling places to be used at this election. Comments from the council received by the NSWEC were taken into consideration prior to the final selection of polling places.

Polling places were open to electors from 8:00am to 6:00pm on election day.

There were five polling places across the Willoughby City Council (Sailors Bay Ward) area on election day. Of those, one was fully wheelchair accessible; three were accessible with assistance; and one did not meet accessibility requirements. The NSWEC website provided details of which polling places were accessible with assistance and the restrictions on accessibility where relevant.

While the NSWEC does not own any of the venues used for voting it is committed to providing the best possible voting facilities for electors with a disability and understands the importance of providing accurate accessibility information to the public. Where possible, the NSWEC hired polling places with the greatest possible level of access for electors whose mobility may be constrained by a disability.

A list of polling places and their accessibility rating is at Appendix E.

## Counting the Votes

Accuracy of vote counting and impartiality of counting the votes are paramount and election staff are trained how to do this and to respect the role of scrutineers. The counting of results is a complex process, prescribed by legislation, to ensure the correct declaration of the poll.

The method of counting votes for Local Government elections is set out in the Regulation.

For the Councillors' election the optional preferential voting method was used.

## Counting Procedures

On election night all polling places conducted an initial sort and count of first preference votes. At the Returning Officer's office, declaration (ie postal, pre-poll and Declared Institution) votes are opened, sorted and first preference counted. The count results were placed on the NSWEC website on election night from 6.30pm onwards.

The successful candidate was declared elected by the Returning Officer on Wednesday, 18 June 2014, following the statutory 24 hour period required for any recount requests.

Once the declaration paperwork had been signed by the Returning Officer, copies of the declaration were provided to the Electoral Commissioner, the Council's General Manager and the Director General, Division of Local Government NSW. In addition, the Returning Officer advised all candidates by phone, email or SMS that the election results were available on the NSWEC website. Election results were also published in local press.

## Services to Electors

### Election Information Brochure

Willoughby City Council sent a brochure to its electors which is in Appendix G.

### Braille Ballot Papers

Amendments to the Local Government (General) Regulation (2005) allowed for the introduction of Braille ballot papers for electors with vision impairment.

No Braille ballot papers were requested for electors at this election.

## Equal Access to Democracy/ Electors with a Disability

The NSWEC's Equal Access to Democracy Plan focuses on ways to improve services to, and participation in, the democratic process for people with a disability.

Some features of the Plan and its application include:

- the provision of Braille ballot papers upon request for electors who are vision impaired;
- consultation with NSW Government organisations such as the Ageing, Disability and Home Care;
- increased website accessibility, and content relevant to electors with a disability;
- Returning Officer guidelines to include information on assisting electors who have a vision impairment, mental illness or intellectual disability.

These measures were applied to this By-election.

## Non-voters

### Failure to Vote

Under electoral legislation, the NSWEC was required to issue 'failure to vote' notices to those electors whose names were not marked off the electoral roll as having voted or as having provided a valid excuse.

All electoral rolls marked at polling places and in the Returning Officer's office were scanned after election day to create a list of non-voters. The penalty for failing to vote without a valid reason at a Local Government election is \$55.00.

For this election 2,582 penalty notices were issued within the three month period after election day.

## Services to Candidates and Political Parties

### Candidate Information Seminars

A candidate information seminar was conducted by the NSWEC on Tuesday, 6 May 2014, to assist prospective candidates in their preparation for the election.

The seminar provided prospective candidates with the opportunity to clarify any issues with senior NSWEC staff. Major topics covered in the seminar included:

- the election timetable;
- candidate eligibility criteria and how to nominate;
- groups of candidates and political party names on ballot papers;
- campaigning (election advertising, 'how-to-vote' material and public scrutiny of candidates);
- complaints handling by NSWEC;
- voting and counting ballot papers;
- scrutineers; and
- election funding obligations.

The seminar was advertised in local newspapers covering the council area.

The NSWEC's handbook "Information for Candidates and Scrutineers in Local Government Elections" was made available as was the "Election Funding Handbook" which explains candidates' obligations under the *Election Funding, Expenditure and Disclosures Act 1981*.

There were three prospective candidates who attended this seminar.

## How-to-vote material

All electoral material to be distributed by candidates or their representatives on election day must be registered by the NSWEC. Registration does not apply to posters, whether they are displayed before or on election day, nor is it required for material to be distributed before election day.

Candidates are required to provide an application form and a copy of each item to be registered. The NSWEC provided candidates with guidelines to assist them to meet the registration requirements. A candidate helpline was also set up by the NSWEC to aid candidates. The NSWEC registered all how-to-vote material that met the requirements.

## Electoral Staffing

### Returning Officer

The Electoral Commissioner appointed Sally Aves as Returning Officer for the Willoughby City Council's (Sailors Bay Ward) By-election. Appointment was for six weeks, with a performance review conducted on completion of her service, as part of the feedback process.

### Returning Officer's Duties

The Returning Officer had a number of responsibilities which were central to the running of the election. Operational duties included:

- set up and decommissioning of a temporary office;
- training of office staff and Polling Place Managers;
- making arrangements for voting at polling places and Declared Institutions;
- issuing and processing postal and pre-poll votes;
- dealing with enquiries and complaints from candidates and the public;
- processing candidate nominations; and
- counting of votes and declaring the result of the election.

The Returning Officer's office for Willoughby City Council (Sailors Bay Ward) By-election was located at:

Suite 39  
135-145 Sailors Bay Road  
NORTHBRIDGE NSW 2063

### Returning Officer Support Officer

A Returning Officer Support Officer (ROSO) was appointed in order to provide support on electoral matters and procedures in the conduct of the election. The appointed ROSO was Sue Park, an experienced Electoral Commission officer.

## Staffing

Staffing is a significant cost driver for elections and, as such, the NSWEC recognises the importance of accurately predicting the number of required staff while taking into consideration the associated costs without compromising the level of service to electors.

The level of staffing required at the Returning Officer's office varied during the different phases of the election. These staff were employed to administer a variety of tasks including:

- office setup;
- engaging polling place staff;
- packing materials for each polling place;
- registration, distribution and receipt of postal votes;
- operation of pre-poll voting;
- visits to Declared Institutions;
- counting of the votes; and
- office pack-up.

All polling places have a minimum of two staff, one of whom is the Polling Place Manager.

### Polling Place Manager and Deputy Polling Place Manager

The Polling Place Managers' and Deputy Polling Place Managers' training programme was developed by the NSWEC to assist in the understanding of their duties and responsibilities during voting hours and when conducting the count on election night. Polling Place Managers and Deputy Polling Place Managers attended a training session at the Returning Officer's

office and completed an online training programme.

Face to face training for Polling Place Managers and Deputy Polling Place Managers was conducted by the Returning Officer in the week prior to election day.

The Returning Officer provided all election officials, part day election officials and information officers with the *Election Officials Manual* prior to election day. The handbook contained an overview of their responsibilities, voting processes, tasks undertaken before voting started, and instructions on how to issue ordinary votes and election night activities including reconciliation of ballot papers and counting of the votes.

## Election Costs

As prescribed in the Act the Electoral Commissioner conducts Local Government elections on a full cost recovery basis. The NSWEC is not funded by the NSW Government for the conduct of Local Government elections.

Key cost drivers for the election included:

- Election Official wages;
- Returning Officer wages;
- office accommodation for Returning Officer;
- information and technology support;
- polling places;
- number of electors in council area;
- newspaper and elector brochure advertising; and
- printing/materials for polling places.

To assist with budgeting, the NSWEC provided Willoughby City Council with an estimate of the costs for the conduct of their election.

The final cost of NSWEC conducting the election was \$76,080 (GST exclusive). The cost per elector was \$6.65.

## Appendices

Appendix A: Willoughby City Council (Sailors Bay Ward) By-election - Notice of Election Advertisement .....	17
Appendix B: Willoughby City Council (Sailors Bay Ward) By-election – Nominations Advertisement .....	18
Appendix C: Willoughby City Council (Sailors Bay Ward) By-election - Declaration of Poll Advertisement .....	19
Appendix D: Willoughby City Council (Sailors Bay Ward) By-election - Ballot Paper.....	20
Appendix E: Willoughby City Council (Sailors Bay Ward) By-election- Polling Places and Accessibility.....	21
Appendix F: Willoughby City Council (Sailors Bay Ward) By-election - Distribution of Preferences .....	22



## Appendix A: Willoughby City Council (Sailors Bay Ward) By-election - Notice of Election Advertisement



### WILLOUGHBY CITY COUNCIL SAILORS BAY WARD BY-ELECTION SATURDAY, 14 JUNE 2014

#### A by-election to elect one councillor will be held on Saturday, 14 June 2014.

If you are enrolled in the Willoughby City Council - Sailors Bay Ward local government area you must vote. To check your enrolment details visit [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au), or call 1300 135 736.

If you are not on the electoral roll or you are enrolled at an old address but now live in the Willoughby City Council - Sailors Bay Ward local government area you can enrol or update your details when you vote early in person or on election day. Just bring your NSW photo driver licence or NSW Photo Card showing your current address in the Willoughby City Council - Sailors Bay Ward local government area, and your Australian citizenship or passport details if you were born overseas.

#### Voting on election day

Voting will take place between 8.00am and 6.00pm. For a full list of election day polling places visit [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au) or call 1300 135 736.

#### Voting before election day

You may be entitled to a postal or pre-poll vote. For details check [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au) or call 1300 135 736.

#### Voting by post

Postal vote applications are available from either: [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au) or the Returning Officer or by calling 1300 135 736.

Completed application forms must be received not later than 5.00pm Tuesday, 10 June 2014.

#### Pre-Poll Voting

You can vote early in person from Monday, 2 June 2014 at the Returning Officer's office, Suite 39 135-145 Sailors Bay Road Northbridge 2063 (former Aboriginal Heritage Office).

#### Pre-poll Hours:

Monday, 2 June – Friday, 6 June;  
8.30am - 5.00pm

Tuesday, 10 June – Thursday, 12 June;  
8.30am - 5.00pm

Friday, 13 June; 8.30am - 6.00pm

#### Voting is compulsory

Voting is compulsory for all electors. The penalty for not voting is \$55.

#### Candidates

Name of candidate	Party Affiliation
KAHRAMANIAN Vache	Independent
HILL Rachel	Independent
MANNING Rob	Independent

#### CANDIDATE INFORMATION SHEETS

Electors may view each candidate's information sheet at [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au).

Sally Aves,  
Returning Officer

#### Information: [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au) or 1300 135 736

For enquiries in languages other than English call our interpreting service 13 14 50. For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77.

## Appendix B: Willoughby City Council (Sailors Bay Ward) By-election – Nominations Advertisement



### **SAILORS BAY WARD ONLY (WILLOUGHBY CITY COUNCIL) BY-ELECTION SATURDAY, 14 JUNE 2014**

A by-election will be held in Sailors Bay Ward, part of Willoughby City Council, on Saturday, 14 June 2014 to elect ONE Councillor.

#### **Nominate as a candidate**

If you intend to nominate as a candidate it is important that you read this notice. As a candidate you have certain obligations and responsibilities under law. Check the website [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au) and [www.efa.nsw.gov.au](http://www.efa.nsw.gov.au) for further details.

#### **How to nominate**

To nominate for councillor, you must lodge a nomination form and \$125 nomination deposit by 12 noon Wednesday, 14 May 2014, with the Returning Officer.

**Candidate Information sheets:** Every candidate is required to lodge the candidate information sheet which is included in the nomination form.

#### **Where to get a nomination form**

Nomination forms and other important nomination and electoral information are available from the Returning Officer or from the NSW Electoral Commission website: [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au)

#### **Where and when to nominate**

Your nomination form and deposit must be lodged with the Returning Officer at ground floor, Suite 39, 135-145 Sailors Bay Road, Northbridge 2063 (the former Aboriginal Heritage Office) during council business hours from Monday, 5 May 2014 to 12 noon Wednesday, 14 May 2014.

Sally Aves, Returning Officer

---

#### **Information:**

**[www.elections.nsw.gov.au](http://www.elections.nsw.gov.au) or 1300 135 736**

For enquiries in languages other than English call our interpreting service on 13 14 50. For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77.

**Appendix C: Willoughby City Council (Sailors Bay Ward) By-election -  
Declaration of Poll Advertisement**



**WILLOUGHBY CITY COUNCIL  
SAILORS BAY WARD BY-ELECTION**

**Held Saturday, 14 June 2014**

**Result of Election**

An election was held to elect one councillor. I declare

**Rachel HILL**

elected as councillor until the next ordinary election of the Council in 2016.

Detailed results are available from the NSW Electoral Commission website.


Sally Aves  
Returning Officer

18 June 2014

**Information: [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au)  
or 1300 135 736**

For enquiries in languages other than English call our interpreting service 13 14 50. For hearing and speech impaired enquiries, call us via the National Relay Service on 13 36 77.

## Appendix D: Willoughby City Council (Sailors Bay Ward) By-election - Ballot Paper



Sailors Bay Ward  
**Willoughby City Council  
By-election**  
BALLOT PAPER FOR  
**ELECTION OF 1 COUNCILLOR**  
Held on 14th June 2014

**DIRECTIONS FOR VOTING**  
**PLEASE READ CAREFULLY**

Place the number **1** in the square next to the candidate of your choice. If you wish to vote for any more candidates, place consecutive numbers starting with **2** in the squares next to those candidates in order of your preferences for them.

### CANDIDATES

**KAHRAMANIAN Vache**  
Independent

**HILL Rachel**  
Independent

**MANNING Rob**  
Independent

**You must not take a ballot paper out of the polling place**

 **electoral**  
commission NSW

## Appendix E: Willoughby City Council (Sailors Bay Ward) By-election-Polling Places and Accessibility

Polling Place Name	Address	Unique Short Venue Name	Accessibility
<b>Castlecrag Community Centre</b>	The Rampart, Castlecrag, NSW 2068	Castlecrag Comm. Cntr	Assisted Access <ul style="list-style-type: none"> <li>• Path of travel from car park may be difficult</li> </ul>
<b>Northbridge Public School</b>	Sailors Bay Road, Northbridge, NSW 2063	Northbridge Public	Assisted Access <ul style="list-style-type: none"> <li>• No designated disabled parking spot</li> <li>• Path of travel from car park may be difficult</li> </ul>
<b>Northside Baptist Pre-School</b>	112 Sailors Bay Road, Northbridge, NSW 2063	Northside Bapt. Pre-School	Does not meet accessibility requirements for electors with disabilities
<b>Willoughby Public School</b>	Oakville Road, Willoughby, NSW 2068	Willoughby Public	Assisted Access <ul style="list-style-type: none"> <li>• No designated disabled parking spot</li> <li>• No disabled toilet</li> <li>• Access ramp does not meet standards</li> </ul>
<b>Willoughby Uniting Church</b>	10 Clanwilliam Street, Willoughby, NSW 2068	Chatswood-Willoughby Uniting	Fully Wheelchair Accessible

## Appendix F: Willoughby City Council (Sailors Bay Ward) By-election - Distribution of Preferences

### First Preference Votes

Election: Willoughby City Council Sailors Bay Ward - Councillor Election		KAHRAMANJIAN		HILL Rachel		MANNING Rob					
Election Day: SATURDAY, 14-JUNE-2014		IND		IND		IND					
Current as at: Tuesday, 17-June-2014 1:38:11PM		Yache									
Polling Place		IND		IND		IND		Total Formal	Informal	Total Votes	Status
Castlecrag Comm. Cntr		195		665		150		1010	48	1058	First Preference Figures Complete
Chatswood-Willoughby Ur		163		305		78		546	28	574	First Preference Figures Complete
Northbridge Public		295		1219		157		1671	64	1735	First Preference Figures Complete
Northside Bapt. Pre-Scho		228		826		125		1179	54	1233	First Preference Figures Complete
Willoughby Public		510		1079		232		1821	109	1930	First Preference Figures Complete
Total Ordinary Votes		1391		4094		742		6227	303	6530	
Postal		110		267		72		449	23	472	First Preference Figures Complete
Pre-poll Votes		237		648		165		1050	29	1079	First Preference Figures Complete
Provisional / Silent Votes		9		19		6		34	0	34	First Preference Figures Complete
Total		1747		5028		985		7760	355	8115	
% of Total Formal Votes		22.51%		64.79%		12.69%			4.39%		
<b>Number of Electors:</b>	<b>11434</b>										<b>% of Enrolled who voted: 70.97%</b>

Explanation of Status:  
 - Ready : No results will be available prior to 6.00 pm on Election Night  
 - Commenced : Initial count figures from polling places and declaration votes are being received and displayed  
 - Final for Saturday : No further results will be available on Election Night  
 - Continuing : Initial figures for declaration votes continue to be counted and the check count of ballot papers is being conducted  
 - First Preference Figures Complete : Final count of all first preference votes complete

## References

[http://www.elections.nsw.gov.au/profiles/new\\_council\\_profiles/willoughby\\_city](http://www.elections.nsw.gov.au/profiles/new_council_profiles/willoughby_city)

Australian Bureau of Statistics '2011 Census QuickStats'; Australia, New South Wales, Local Government Areas, Willoughby.